



Kaskaskia College 27210 College Road, Centralia, Illinois 62801 (618) 545-3000

INSTRUCTOR DROP FORM

This form is to be used only at the beginning of the semester.

Please continue to use individual attendance memo forms after second week of class.

TO: Records and Registration

The following students have never attended (or stopped attending in first two weeks):

Please remove from class.

Semester/Year

Instructor's Signature

Date